



## Guide Services

Valid 2012

Dear Sir or Madam,

The Munich Tourist Office will be pleased to provide you on request with competent official guides for city tours and sightseeing. Guide services are available in 29 languages, sign language included.

Stated below are some possibilities to see Munich:

- A city tour by bus (duration approximate 2 hours)
- A tour on foot in the Old City (maximum of 25 persons, duration approximate 2 hours)
- A city sight-seeing tour combined with a tour on foot through the Old City (maximum of 25 persons) or, for instance, a visit to Nymphenburg Castle (duration 3 or 4 hours)
- Guided tours in museums, castles or churches (maximum of 25 persons, duration 1,5 to 2 hours)
- Individual arrangements for sights, themes, time and duration

### Guide fees in Euro

**Uninterrupted service, entrance fees and bus services not included.**

**The VAT (19 %) is not included in the above mentioned fees and may be added when indicated.**

Fee:	in German	in a foreign language	bilingual
Up to 2 hours	€ 109	€ 115	€ 140
Up to 3 hours	€ 125	€ 135	€ 160
Up to 4 hours	€ 140	€ 155	€ 180
Up to 5 hours	€ 160	€ 180	€ 205
Up to 6 hours	€ 175	€ 200	€ 225
Up to 7 hours	€ 195	€ 225	€ 255
Up to 8 hours	€ 210	€ 245	€ 275

Every started additional hour	€ 20	€ 25	€ 25
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### For an all day excursion

Up to 11 hours incl. lunch	€ 250	€ 290	€ 320
Every started additional hour	€ 20	€ 25	€ 25

A **transfer Airport to Munich and reverse** is charged like a 3 hour city tour plus transportation costs. Additional hours are charged according to tariff.

For **transfers within Munich** we charge the basic fee for 2 hours.

If the **meeting point is outside Munich** there will be additional costs.

**Additional fee for night hours** (10 p.m. to 6 a.m.): € 15 (all inclusive) per hour.

**You will accept the following conditions when ordering a guide:**

**Please pay the fee in cash directly to the guide after the tour. If cash payment is not possible, the guide will send you an invoice; the guide is entitled to receive the full amount in advance. In case of money transfer to the guide's account, banks may charge extra fees.**

Admission fees, if any, are to be paid to the cashier of the sights.

In case paying agreements are not kept, the guide is authorized to resign from the tour without substitution.

**Should the group fail to appear on the arranged date or has the tour been cancelled too late, the guide is entitled to charge the respective fee.**

For guided tours of two or three hours, a cancellation free of charge is possible if the guide is informed **3 days** before the arranged date. For tours of more than three hours, the delay is of **5 days** before the arranged date.

Should there be a delay, the guide leaves the meeting place after one hour and is entitled to charge the fee agreed upon.

If the group is late, the time of the guide service can be reduced accordingly.

**On request we provide busses for all tours.**

The fee depends on the capacity of the bus, the time of the day, the duration and the distance covered (approximate € 220 to € 340 for a 2 or 3 hour city tour).

The bus companies request generally more time for changes or cancellations of bus services. Regarding bus services, possible charges and waiting times caused by delays should be settled directly with the bus companies. We therefore, recommend to fix a delay directly with the bus company in order to reduce possible charges. The bus company will also claim the fees for the loss.

**Please note that we should receive your order with your address, the date, time, duration, language, number of persons, meeting place and– if desired – sights of your personal choice t least 8 working days prior to the requested date.**

Please find our official Munich Tourist Internet Information in English language with all sights and events under [www.muenchen.de/Rathaus/tourist\\_office/57799/](http://www.muenchen.de/Rathaus/tourist_office/57799/)

**Reservation:**

**Fax +49 89 233 – 30337**

**E-mail: [gf.tam@muenchen.de](mailto:gf.tam@muenchen.de)**

Please contact for further information:

Phone +49 89 23330234 or Phone +49 89 23330204

Munich Tourist Office

(Subject to change – 06/11)